

# STÒRLANN BOARD MEETING

## MEETING OF BOARD OF DIRECTORS

**2:45pm, Tue 29th November 2022**

**Google Meet**

### Present

Gillian Campbell-Thow (GCT) – Glasgow City Council (Chair)  
Bethan Owen (BO) – City of Edinburgh (Vice Chair)  
Lena Walker (LW) – Highland Council  
Evelyn Coull MacLeod (ECM) – Comhairle nan Eilean Siar  
Jill Woodward – North Lanarkshire Council

Donald W Morrison (DWM/CE) – Stòrlann  
DJ MacRitchie (DJM) - Stòrlann  
Neil Smith (NS) – Stòrlann (Note of Minute)

### In Attendance

Jim Whannel (JW) – Bord na Gàidhlig  
Douglas Ansdell (DA) – Scottish Government  
John Moffat (JM) – Mann Judd Gordon and Co  
Brendan Docherty (BD) – Argyll and Bute Council

### Apologies

None

ITEM		ACTION
<b>Closed Session</b>	Stòrlann Directors met privately.	CE/Chairperson
<b>1</b>	<b>OPENING ITEMS</b>	
1a	<b>Welcome</b> The Chairperson welcomed all present.	
1b	<b>Present and Apologies</b> As above.	
1c	<b>Declarations of Interest</b> No notes of interest were presented.	

<b>2</b>	<b>MINUTES</b>	
2a	<b>Minutes of Board Meeting</b> Minutes of the online meeting held on 1 <sup>st</sup> September 2022 had been circulated. BO proposed and LW seconded the approval of the minutes.	
2b	<b>Matters arising from minute:</b> There were no matters arising.	
<b>3</b>	<b>FINANCE BUSINESS</b>	
3a	<b>Storlann Management Report – 1<sup>st</sup> July 2022 – 30<sup>th</sup> September 2022</b> JM updated members as per the management report circulated. Due to the current rise in inflation with costs rising, LW suggested that inflation be placed on the Risk register. The Chair thanked JM for his work in producing the report which was approved.	CE
3b	<b>2020-22 Letter to Management</b> The CE reported that Storlann had successfully completed its audit and that the recommendations made would be implemented.	CE
	<b>2021-22 Annual Audit</b> JM reported from the report and highlighted that the threat of external fraud is increasing; for agencies to be threat aware and limit the opportunities for fraud. The Chairperson thanked JM for their work on this.	CE
3c	<b>The Scottish Government Funding, 2022-2023</b> DA updated members and members noted the update. The Chair thanked the Scottish Government for their continued support.	
3d	<b>Bòrd na Gàidhlig Funding Offer, 2022-2023</b> JW updated members and members noted this. On updating members, due to his retirement, of this being his last Storlann board meeting, both the Chairperson and the CE thanked JW for all his work in assisting Storlann.	
3f	<b>Accommodation and Travel Expenditure</b> The CE gave an update on the paper which had been circulated. Members approved the report.	
<b>4</b>	<b>CORPORATE AFFAIRS AND STAFFING</b>	
4a	<b>Staffing / Tosgan arrangements / Working from home</b> The CE informed members of the staff consultation regarding homeworking. The board will be notified of the HR recommendations which will be discussed at a meeting in the new year.	CE
4b	<b>Health and Safety Report and Policy</b> The CE updated members and the report was approved.	
4c	<b>Risk Register</b> The Chairperson noted that ‘inflation’ be included on the risk register. Following the audit recommendation relating to fraud, the CE reported that a ‘fraud’ risk column would be added. It was also reported that the updated reserves policy would mitigate against the funding risk and following a meeting with Bord na Gàidhlig, the reduction in funding for 2022-23 was likely to decrease. Members approved the report.	CE

4d	<b>Training and Partnerships Officer</b> With they're having been no applicants, the CE updated the board that the post/s would be re-advertised in the new year.	CE
4e	<b>Draft Minute of Staff Meeting</b> The CE referred to the minute which had been circulated and updated members of the meeting.	
4f	<b>Meeting schedule</b> Members discussed the draft schedule from the report and the following was agreed: <ul style="list-style-type: none"> <li>• Meetings to be held in afternoons from 1:30pm</li> <li>• Majority of meetings on a Thursday</li> <li>• February 2023 - meeting online</li> <li>• May 2023 - meeting – face to face</li> <li>• August 2023 - meeting online</li> <li>• November 2023 - meeting and AGM online</li> </ul>	CE
5	<b>PROJECTS AND CONTRACTS</b>	
5a	<b>Resources Schedule 2021 – 22</b> CE updated members from the resources schedule and program notes which had been circulated. ECM updated members that CNES are preparing a project on local emigration and asked if Stòrlann had any plans for a similar project. CE would contact ECM regarding further discussion. Members noted the report.	CE
5b	<b>Alltan Online Stats</b> CE updated members that the Stòrlann Alltan online resource stats were very positive. CE to provide more detail to the incoming Directors on meeting.	CE
5c	<b>Online Stats</b> CE updated members that the online engagement stats were very positive.	
5d	<b>Media and News Releases</b> Following an information request from the BBC, the CE informed members of a Stòrlann resources dyslexia brief that was forwarded to the <i>Eorpa</i> research current affairs program team.	
6	<b>AOCB</b>	
	DA informed members of the deadline being extended for the Scottish Government's consultation on Gaelic and Scots languages. Members acknowledged the need to submit responses.	CE
7	<b>DATE OF NEXT MEETING:</b>	
	February 2023 – online meeting	

